

London Borough of Harrow



MEMBER DEVELOPMENT PANEL

WEDNESDAY 23 JULY 2003
6.00 PM

PANEL AGENDA (STANDARDS)

COMMITTEE ROOM 3 HARROW
CIVIC CENTRE

MEMBERSHIP (Quorum 3)

Chair: To be appointed

Councillors:

Ann Groves	Jean Lammiman	Miss Lyne	(none)
Marie-Louise Nolan			

Reserve Members:

1. Lent	1. Myra Michael	1. Branch	(none)
2. Omar	2. Vina Mithani	2. Thornton	
	3. Osborn		

Issued by the Committee Services Section,
Law and Administration Division

Contact: Caroline Hart, Committee Administrator
Tel: 020 8424 1323 E-mail: caroline.hart@harrow.gov.uk

***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.***

LONDON BOROUGH OF HARROW

MEMBER DEVELOPMENT PANEL

WEDNESDAY 23 JULY 2003

AGENDA - PART I

1. **Appointment of Chair:**
To appoint a Chair for the Panel for the Municipal Year 2003/2004.
2. **Attendance by Reserve Members:**
To note the attendance at this meeting of any duly appointed Reserve Members.
3. **Declarations of Interest:**
To receive declarations of interest (if any) from Members of the Committee arising from business to be transacted at this meeting.
4. **Arrangement of Agenda:**
To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.
5. **Appointment of Vice Chair:**
To appoint a Vice Chair for the Panel for the Municipal Year 2003/2004.
- Enc. 6. **Minutes:** (Pages 1 - 4)
That the minutes of the meeting held on 7 November 2002, 16 January, 13 February, 12 March and 15 April 2003, having been circulated, be taken as read and signed as a correct record.

[Note: the minutes of the meeting held on 15 April 2003 have been enclosed]
7. **Matters Arising from the Minutes:**
To note matters arising from the minutes of the meeting held on 15 April 2003, in particular in relation to:

Learn Direct
Members Intranet and Internet Training
Growth Bid and Budget Update
8. **Public Questions:**
To receive questions (if any) from local residents or organisations under the provisions of Committee Procedure Rule 18 (Part 4B of the Constitution).

9. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).
10. **Deputations:**
To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B of the Constitution).
11. **Member Development Activity - May/June 2003:**
Verbal Update by the Training and Development Manager.
12. **Development of Autumn Programme 2003:**
Verbal Update by the Training and Development Manager.
- Enc. 13. **Annual Process for Member Development:** (Pages 5 - 8)
Report of the Executive Director, Organisational Development.
14. **Funding of External Member Development Opportunities:**
To be discussed.
- Enc. 15. **Development of a Leadership Programme:** (Pages 9 - 14)
Report of the Executive Director, Organisational Development.
16. **Date of Next Meeting:**
To be agreed.
17. **Any Other Business:**
Which the Chair has decided is urgent and cannot otherwise be dealt with.

AGENDA - PART II